

PREPARE TO ENROL: NEWSTEP



Foundation Studies - Orientation 2019

Step 1 >

View the Newstep webpage to see which courses you should enrol in

A list of available courses and expectations for the program are available on the Newstep webpage. On this page you will find full course descriptions, timetables, videos and faculty recommendations for a successful transition to your future degree.

It's important to consider the following when choosing your courses:

- What **undergraduate degree** you'd like to study upon the completion of Newstep as the courses you choose can help prepare you for that area of study.
- Whether or not you might like to use your time in Newstep to **explore new topic areas** that you have never considered before.



Make a note of the courses you wish to enrol in for Semester 1:

Course 1	EPHUMA122
Course 2	
Course 3	
Course 4	



Step 2 >

Click on the course codes on the **What can I study** page.

Click on the [course code] for the course you wish to study.



Step 3 >

View the course **handbook**

You can now see the **specific course details** for each course including:

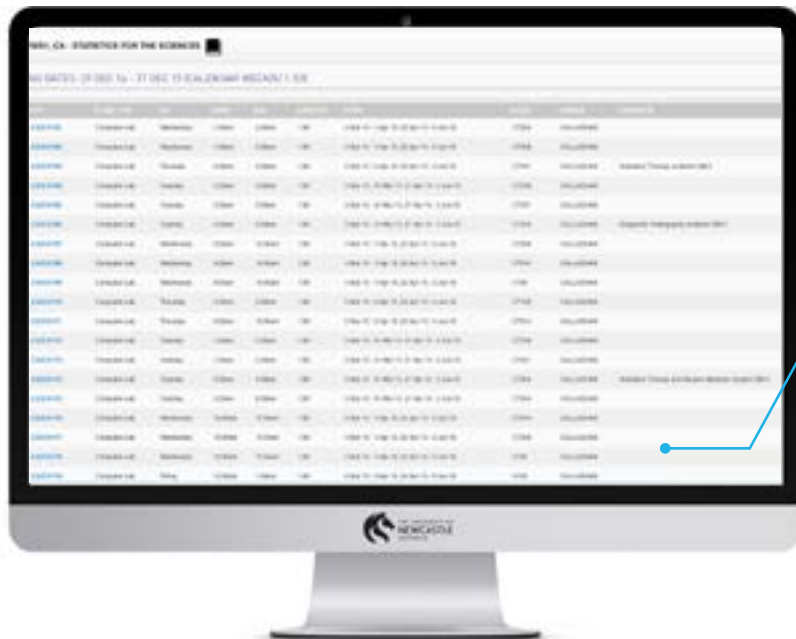
- course content
- location
- assessment items
- how many classes and what class types (lecture, workshop, etc.) you must attend.



Step 4 >

View course timetable options

Click on **2019 Course Timetables** to see all of the available class times for your course.



Step 5 >

Choose your preferred times and create a draft timetable

You will now see all of the **available class times**. Use this information to **choose your preferred classes** and **populate the draft timetable** (page 6) for this course. For example, for EPHUMA122 you should select one lecture and one tutorial, as advised in the Contact Hours on the previous page.

Make sure you are looking at the correct campus and semester, as more than one may be listed.

IMPORTANT: You are not guaranteed your first choice of class times when enrolling in your courses. When there are multiple choices for one class type, we recommend you **prepare at least two preferences** because your preferred time may be full when you try to enrol.



Step 6 >

Repeat for all courses

You are now able to **return to the Newstep website** and **repeat the steps for all of your courses.**

Keep your draft timetable in a safe place, ready for enrolments to open.

Example timetable

TIME	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 am					
9:00 am	EPHUMA122 Lecture	EPHUMA122 Tutorial (Backup)	EPSCIE120 Lecture		EPINFO150 Computer Lab (Backup)
10:00 am					
11:00 am			EPMATH126 Lecture		
12:00 pm					
1:00 pm	EPHUMA122 Tutorial	EPSCIE120 Tutorial	EMATH126 Tutorial	EPINFO150 Lecture	
2:00 pm			EPSCIE120 Tutorial (Backup)		
3:00 pm			EPMATH126 Tutorial (Backup)	EPINFO150 Computer Lab	
4:00 pm					
5:00 pm					
6:00 pm					
7:00 pm					
8:00 pm					

Draft timetable

TIME	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 am					
9:00 am					
10:00 am					
11:00 am					
12:00 pm					
1:00 pm					
2:00 pm					
3:00 pm					
4:00 pm					
5:00 pm					
6:00 pm					
7:00 pm					
8:00 pm					